

# *International Chiropractors Association of California*

9700 Business Park Drive, Suite 200  
Sacramento, CA 95827  
(800) 275-3515

Industrial Injury Evaluator (I.I.E.) – Industrial Disability Evaluator (I.D.E.)

**LOCATION:** Live Zoom Conferencing. To conduct class must have a minimum of 10 prepaid registrants. Class size will be limited.

**DATES:** Tuesday, December 7 through Saturday, February 11, 2021 (5 days)  
Tuesday, February 8 through Saturday, February 12, 2022 (5 days).

**TIMES:** Each day, 8 AM to Noon and 1:00 PM to 6:00 PM

**TUITION:** \$1495, retakes \$795 (audit only – no additional publications or materials)

## **CERTIFICATIONS:**

- 1) Fundamentals in Workers' Compensation (first 8 hours) in California Worker's Compensation system – this is a prerequisite to take the certification class
- 2) Certification in Worker's Compensation (next 36 hours) – this is also required to take the state licensing examination with the DWC Medical-Unit, State of California.
- 3) Credential as an Industrial Injury Evaluator (final 4 hours) – you must have completed Fundamentals of Worker's Compensation (8 hours) and Certification in Worker's Compensation (36 hours) and complete a ratable report to receive the I.I.E. credential (all 48 hours).

**PREREQUISITE:** This course is a required for Licensure as QME (Qualified Medical Evaluator), an expert in forensic disability evaluation in workers' compensation for the State of California.

**DAYS/HOURS REQUIRED:** 44 hours for certification as a Disability Evaluation Evaluator (I.D.E.), take the QME state examination and 4 additional hours to complete the I.I.E. credential (take home exam). The course is a total of five days including all day Tuesday, Wednesday, Thursday, Friday, and Saturday.

**SYLLABUS:** the entire syllabus (more than 750 pages) will be provided on a USB memory stick in PDF and MS Word for Windows formats. It is a fully copyrighted document to be mailed to you once tuition is paid and prior to the seminar date.

**CANCELLATION:** registration fees are to be prepaid and held by ICAC (without depositing the funds) until a minimum of 10 registrations have been received.

## I.I.E. Schedule Outline (cont.)

---

Cancellations are accepted prior to confirmation and mailing the USB syllabus. If cancellation is received after confirmation, deposit and mailing the USB flash card, the refund will be in the amount of \$795. For late cancellation and after receipt of the USB flash drive, you may keep the USB flash drive with all seminar materials.

### **COURSE SCHEDULE and OUTLINE** (five day series)

#### **Module One - Basic Workers' Compensation (8 hours)**

Tuesday (8:00am to 12:00 noon and 1:00 to 6:00pm)

**Overview:** to include, hours and credits received from course, DWC recommended resources, history of major reforms, Labor codes and DWC regulations.

**Reporting obligations:** to include workers' compensation terminology, introduction to rating disability in California, AMA Guides introduction to spinal examinations and impairment; introduction to apportionment under L.C. §4663 and §4664, and introduction to rules of combining impairment to multiple body parts (*AMA Guides* and California Permanent Disability Rating Schedule).

**Reporting Duties:** In depth discussion of Doctor's First Report (DFR), PTP Progress Reports (PR-2), Permanent and Stationery Reports (PR-3 and PR-4) and introduction to AME and QME narrative reports.

Also, included in the Basic Work Comp series is a discussion on a California Workers' Compensation Institute (CWCI) Study, WCAB court decisions, recourses for grievances, getting started in California workers' compensation and opportunity for Q&A throughout the presentation.

**Prerequisites:** First professional degree or college student in an upper-level division, leading toward a first professional degree.

**Required Text:** none, syllabus will be provided on USB flash drive.

**Examinations:** none

**Credentials:** none, receipt for hours for license renewal and certificate of attendance, for Basic Workers' Compensation, will be provided.

#### **Module Two - Industrial Disability Evaluator (I.D.E.) Certification (36 hours)**

Wednesday (8:00am to 12:00 noon and 1:00 to 6:00pm)

## I.I.E. Schedule Outline (cont.)

---

**Introduction and review:** of QME examination kit, and syllabus outline. In depth discussion of terms and definitions as presented in the glossary of the *Physician's Guide (Physician's Guide) to Medical Practice in the California Workers' Compensation System* (4<sup>th</sup> ed.).

**Review of the *Physician's Guide*** (by Chapter): including the work comp system, organization, and participation; compensation and benefits to injured workers; physician's role including reporting and timelines, medical treatment utilization schedule, utilization review and independent medical review; evaluating permanent disability, resolving disputes, and writing med-legal reports as the QME.

**Review of The *Physician's Guide*** a continuation by chapter to include payment to physicians, QME compliance, physician's conduct, and participation of office staff.

**Prerequisites:** Completion of the Basic Work Comp course

**Required Text:** *Physician's Guide to Medical Practice in the California Workers' Compensation System* (4<sup>th</sup> ed.). Free download from DWC Medical Unit (<http://www.dir.ca.gov/dwc/MedicalUnit/toc.pdf>)

**Examinations:** Yes, following each session on "terms and definitions" and following each slide presentation for each chapter of the *Physician's Guide*. Quizzes are on Zoom (graded immediately) and/or mailed prior to seminar.

Thursday (8:00am to 12:00 noon and 1:00 to 6:00pm)

Industrial Injury Evaluator (I.I.E.) Certification (36 hours) continuation from the prior day

Examination on Glossary and *Physician's Guide to Workers' Compensation*, 4th ed. Continued from the previous day, there are two exams, all closed book: 1) matching glossary of terms and definitions, and 2) multiple choice of each chapter in the *Physician's Guide*. Sample questions are provided in the syllabus.

AMA Guides to the Evaluation of Permanent Impairment (5th ed.) includes detailed discussion on DEU and AMA impairment combination and addition rules; ratings of the spine, upper and lower extremities, including AMA combination tables.

## I.I.E. Schedule Outline (cont.)

---

Examinations follow each section on the impairment of the cervical and lumbar spine, impairment of the upper extremities, specifically the hand, and impairment of the lower extremity, specifically of the knee. These are OPEN book examinations using the AMA Guides to the Evaluation of Permanent Impairment, 5th ed. You must have a copy of the AMA Guides. A copy may be purchased from Amazon (must be *AMA Guides to the Evaluation of Permanent Disability*, 5th edition). Do not purchase AMA Guides 4th or AMA Guides 6th edition for this class. You must be prepared to follow along on several slide presentations.

Continuation of outline from prior day. Additional coursework includes detailed discussion on Almaraz/Guzman ratings, Med-Legal Fee Schedule, under 8 CCR 9795(as amended 4/1/2021), and ethical billing practices, Electronic Adjudication Management System (EAMS) and report writing.

Examination follows each section slide presentation. The EAMS examination is a closed book examination. Documents are provided. The challenge is to sort in proper order as if you were submitting your report to the DEU for rating purposes (Zoom quiz).

Friday (8:00am to 12:00 noon and 1:00 to 6:00pm)

Saturday (8:00am to 12:00 noon and 1:00 to 6:00pm)

**Report Writing:** There is an extensive review of information already provided. Report outlines, forms and templates are used for illustrative purposes. Different report formats are used including report outlines under 8 CCR §46 and post 1/1/2005 AMA Guides requirements.

Detailed discussion of take-home exam.

**Prerequisites:** Completion of the Basic Work Comp course

**Required Text:** AMA Guides to the Evaluation of Permanent Impairment, 5th ed. (ISBN 1-57947-085-8). May order from AMA at [www.ama-assn.org](http://www.ama-assn.org) (phone: 1-800-621-8335) or at Amazon.com.

**Examinations:** Yes, as described above. Must have AMA Guides for open book examinations.

**Certification:** 36 hours of credit for Wednesday, Thursday, Friday, and Saturday toward I.I.E. who credential of 48 hours.

**Module Three - Take-Home Exam** (4 hours credit)

## I.I.E. Schedule Outline (cont.)

---

This is a required report writing assignment and take-home examination to receive your I.I.E credential. All report templates (using the *AMA Guides* formats), examination and patient questionnaires and forms (as addendums), billing attachments, IRS, DEU and DWC documents are provided on a USB memory stick in PDF and MS Word for Windows formats. Once completed, printed, and mailed to the ICAC instructor, James E. Musick D.C., QME, a telephone consultation is scheduled that last about an hour. The goal is final preparation for doing your first QME consultation, examination, and report.

I look forward to your active participation. On behalf of the ICAC community, welcome to the Industrial Injury Evaluator (I.I.E.) credentialing course.

Sincerely,

A handwritten signature in dark ink, reading "James E. Musick, D.C.", written in a cursive style.

James E. Musick, D.C., I.I.E., QME, FICAC(H)  
I.I.E. Instructor